

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Special Meeting of the Board of Education to
“Conduct the District’s Business in Public”
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.**

**District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232**

December 15, 2009

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Member
Patricia Siever, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Anticipated Litigation (Pursuant to Pursuant to subdivision (b) of §54956.9)
(2 Potential Cases)
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, David El Fattal, Assistant Superintendent Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Member
Patricia Siever, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____. Seconded by _____.
Vote _____

9. **CONSENT AGENDA** - None

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

9.1 Approval is Recommended for Culver City High School AVPA Students to Perform at the California Educational Theatre Association Competition, January 15-16, 2010 in Sacramento, CA

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS** - None

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

11.1 Superintendent's Report
11.2 Assistant Superintendents' Reports

- 11.3 Members of the Audience
- 11.4 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Interim Report

13. RECESS

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agendized item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items - None

14.2 Education Services Items - None

14.3 Business Items

- 14.3a Approval is Recommended for the First Interim Budget

Motion by _____ Seconded by _____ Vote _____

- 14.3b Approval is Recommended for a Rejection of Claim

Motion by _____ Seconded by _____ Vote _____

- 14.3c Approval is Recommended for a Decrease in Mileage Reimbursement Amount for School Business Travel

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items - None

15. BOARD BUSINESS - None

16. PUBLIC RECOGNITION – Continued

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

- 16.1 Members of the Audience
- 16.2 Members of the Board

17. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

January 12 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
January 26 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

BOARD REPORT

12/14/09

9.1

9.1 Approval is Recommended for Culver City High School AVPA Students to Perform at the California Educational Theatre Association Competition, January 15-17, 2010 in Rancho Cucamonga, California

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

The Academy of Visual and Performing Arts' Production of Nicholas Nickleby has been selected as the first place winner in the Southern California Educational Theatre Association (CETA) competition. They have been invited to perform at the CETA Convention in Rancho Cucamonga, January 15-17, 2010.

RECOMMENDED MOTION: That the Board approve the proposed overnight field trip for Culver City High School AVPA Students to Perform at the California Educational Theatre Association Competition, January 15-17, 2010 in Rancho Cucamonga, California.

Moved by:

Seconded by:

Vote:

12.1 Presentation of the First Interim Report for 2009-2010

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation was enacted to insure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of an entity during periodic intervals of the fiscal year.

The First Interim Report for the 2009-2010 fiscal year is provided under separate cover.

14.3a Certification of the First Interim Report for 2009-2010

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation were enacted to insure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of a school district during periodic intervals of the fiscal year.

Based upon a review of the interim report, the Board of Education certifies the district in one of the following three categories:

- (1) POSITIVE, if the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (2) QUALIFIED, if the district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (3) NEGATIVE, if the district will be unable to meet its financial obligations for the remainder of the current fiscal year and subsequent two fiscal years.

Administration has been refining the budget since its formal September Revision and is submitting the First Interim Report for a Positive Certification based upon budget modifications, reductions and revenue changes made since that time.

In certifying the 2009-10 First Interim Report, which shows budget reductions of \$450,000 effective for 2010-11 and beyond, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The Board recognizes that this First Interim Report represents revenue and expenditure projections over the multi-year period which are based on the best known information at this time.

RECOMMENDED MOTION: That the Board of Education approve the 2009-10 First Interim Report; and, certify that Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years.

Moved by:

Seconded by:

Vote:

BOARD REPORT

12/15/09

14.3b

14.3b Rejection of Claim

The District has received a claim for damages (File 08-70264MH) for alleged injuries and damages. The claim has been reviewed by CorVel Corporation, the District's claim examiners, as well as our ASCIP attorneys, and it is recommended that the claim be rejected.

RECOMMENDED MOTION: That the Board of Education authorize the Assistant Superintendent of Business Services to reject the claim for damages related to File 08-70264MH.

Moved by:

Seconded by:

Vote:

BOARD REPORT

12/15/09

14.3c

14.3c Decrease in Mileage Reimbursement Amount for School Business Travel

On December 3, 2009, the IRS announced that effective January 1, 2010, the standard mileage reimbursement rate is being decreased to 50 cents per mile.

According to IRS regulations, any amount of reimbursement that an employee receives over the standard mileage rate is considered taxable compensation to the employee and is subject to W-2 reporting, withholding tax, and applicable Social Security and Medicare taxes.

Alternatively, when a District's mileage reimbursement rate is not greater than the standard IRS rate, and each reimbursement is substantiated by a written employee mileage claim for business use of a personal automobile, the IRS considers each reimbursement payment as made under an accountable plan that is not reportable as taxable compensation on an employee's W-2 statement.

The new mileage rate for 2010 is slightly lower than last year's rate and according to the IRS, reflects generally lower transportation costs compared to a year ago.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District approve a rate decrease for mileage reimbursement from 50.5 cents to 50 cents per mile effective January 1, 2010.

Moved by:

Seconded by:

Vote: